

**Gladwin County District Library Board Meeting  
At the Beaverton Branch Library, February 20, 2018**

J. Rhode	Pres	12-19		R.Kusch	Vice Pres	12-18	
N.Bodnar	Trustee	12-21		J.Johnston	Trustee	12-20	
B. Lyons	Sec	12-21		M.Steyer	Trustee	12-18	
B. Frei	Treas	12-20		S. Smith	Trustee	12-19	

Others present: Laura Walters, Barb Curtindale, Jan Stewart, Tom T.

- A. **CALL TO ORDER:** Meeting called to order by President Rhode at 5:00 p.m. in Beaverton.
- B. **APPROVAL OF AGENDA:** Motion by Steyer, support by Johnston, to accept agenda as amended. Motion carried.
- C. **APPROVAL OF MINUTES:** Motion by Lyons, support by Smith, to accept minutes from Jan. 2018 as amended. Motion carried.
- D. **REPORTS:**
  - a. **Genealogical Society:** Barb going to Grand Rapids to national conference in May. Motion by Smith, support by Johnston, to allow her to spend no more than \$600. Motion carried.
  - b. **Friends of the Library:** Book sale in May.
- E. **PUBLIC COMMENTS:** None
- F. **APPROVAL TO PAY BILLS:** Motion by Smith, support by Steyer, to pay bills totaling \$50,676.57- Regular \$29,653.91 and prepaids of \$21,022.66. Motion carried.
- G. **ACTIVITY REPORTS:**
  - a. **Circulation Report:** Reviewed
  - b. **Director's Report:**
    - .Drinking fountain in Gladwin needs replacing. Laura to get quotes.
    - .Phone in elevator fixed at no charge in memory of Bruce.
    - .Laura requested board approval to attend conference for herself and two other staff in April-May in Traverse City. Motion by Smith, support by Lyons, to allow them to attend. Motion carried.
    - .Estimate on BAC doors \$1,190. Board decided to table at this time.
    - .Laura read thank you from Gladwin 4H Clubs for Bruce's support in past.
    - .Laura requested permission for Stacey Fassett to go to conference for summer reading Program and other children's programming; cost of \$399 plus mileage. Motion by Smith, support by Frei, to allow. Motion carried.

**H. COMMITTEE REPORTS:**

- a. Finance: None
- b. Personnel: None
- c. Building: Wish list reviewed. John to get bids from FED.

**I. COMMUNICATIONS: None**

**J. UNFINISHED BUSINESS: None**

**K: NEW BUSINESS:**

- a. Contributions and Donations: None

**L: BOARD COMMENTS:**

**Audit March 1**

**M: Meeting adjourned at 5:45 p.m.**

**Gladwin County District Library Board Special Meeting  
At the Beaverton Branch Library, February 20, 2018**

J. Rhode	Pres	12-19		R.Kusch	Vice Pres	12-18	
N.Bodnar	Trustee	12-21		J.Johnston	Trustee	12-20	
B. Lyons	Sec	12-21		M.Steyer	Trustee	12-18	
B. Frei	Treas	12-20		S. Smith	Trustee	12-19	

Others present: Laura Walters

A. **CALL TO ORDER:** Meeting called to order by President Rhode at 5:45 p.m. in Beaverton.

Discussion on direction Board desires to pursue to fill vacant director position.

Laura distributed a list of employees and what their job duties are.

- . The Board decided on a salary range of \$50,000-\$60,000 plus fringes.
- . Master of Library Science from accredited university and STEM/STEAM required.
- . Strong financial and technical background.
- . Minimum of 3 years experience.
- . Letters of recommendation required.
- . Good public relations

Next meeting March 20, 2018, following regular board meeting.

Meeting adjourned at 6:45 p.m.