



**Gladwin County District Library
Board of Trustees Regular Meeting
October 18th at 5:00 p.m.
BOARD MINUTES from
September 20th, 2022 at 5:00 p.m.**

Those attending include: President John Rhode, Vice President Robert Kusch, Secretary Barb Lyons, and Treasurer Bob Frei.

Trustees: Nancy Bodnar, Lori Fall, Becky Miller and Madalyn Steyer.

Also attending: Gladwin County District Library Director, John Clextan, Assistant Director, Laura Walters and Genealogy/Friends President, Barb Curtindale.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda:

With a motion to approve the October 18th, 2022 agenda by Fall, supported by Steyer. Motion carried with 8 ayes.

D) Approval of Minutes:

With a motion to approve the September 20th, 2022 minutes with no corrections or additions by Fall, supported by Lyons. Motion carried with 8 ayes.

E) Reports:

a. Genealogy- President Barb Curtindale reported. (Full report available on request)

b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

F) Public Comments:

Frei reminded the board to be very consistent on rules regarding public comments and to validate public comment without engagement.

G) Approval to Pay Bills:

With a motion by Frei, supported by Fall to pay bills as follows:

Unpaid bills in the amount of \$24,207.34

Payroll(s) in the amount of \$24,111.46

With a total amount of bills to be paid: \$48,318.80

Motion carried 8 ayes.

H) Activity Reports as Follows:

Director's Report and Circulation Report, given by Director Clextan. (Full reports available upon request)

I) Committee Reports as Follows:

a. Personnel:

1. Recommendations of 2023 staff approvals

Fall motioned to approve the recommended salary and staff changes discussed, supported by Steyer.

Motion carried 8 ayes.

The Personnel Committee gave their recommendations to the finance committee for approval.

b. Finance:

2. Committee Review of Personnel recommendations

Finance committee approved the Personnel committee's recommendations.

3. Committee Pre-Approval of 2023 Budget Recommendations

Finance Committee met to review the 2023 Budget as presented. Frei reported decreases in the budget to increase the fund equity balance at the end of 2023.

5:20 Don Hoffman joined the meeting as an interested potential Board Member.

5:31 Adjourn for 2022 Budget Amendment Hearing/2023 Budget Approval

Frei and Clextan discussed the 2022 amended budget and presented the 2023 budget to the board for approval. Frei discussed adding \$15,000 from the Williams Fund earnings to the 2023 Library budget.

5:41 Regular Session

Frei motioned to approve the 2023 budget as presented to the board of \$703,977.67, supported by Fall. A roll call vote was taken with the following results:

Rhode-Aye	Kusch-Aye	Lyons-Aye	Frei-Aye
Bodnar-Aye	Fall-Aye	Miller-Aye	Steyer-Aye

Motion carried with 8 ayes.

Resolution 2022-10-18-1

Frei motioned to approve adding \$15,000 from the Williams Fund earnings to the 2023 budget, supported by Fall. A roll call vote was taken with the following results:

Rhode-Aye	Kusch-Aye	Lyons-Aye	Frei-Aye
Bodnar-Aye	Fall-Aye	Miller-Aye	Steyer-Aye

Motion carried with 8 ayes.

Resolution 2022-10-18-2

c. Building: None

d. Permanent Collection Review: Committee met once and approved to delete 2 boxes of books.

Frei motioned to delete the approved books to be sold, minus what the committee decides to keep in the collection, supported by Rhode. Motion carried 8-0.

Committee to meet on 10/19/22 at 10AM to discard the approved books. Genealogy will be notified when the committee meets to review the permanent collection.

J) Communications: None.

K) Old Business: Discussion regarding Genealogy Room signage. Rhode motioned to add Genealogy and Local History to the current Else M. Kelly Memorial Room, supported by Frei. Motion carried 8-0.

Genealogy society can have another sign added to the left of the entry door with the wording they prefer.

Lyons excused at 6PM.

L) New Business:

- a. Arena -Clextan reported that the Gladwin Arena is interested in buying new seating for the hallway and wanted to get approval from the board. There were no immediate objections from the board.
- b. Genealogy –Will add World Wide to the new sign

Approved by: _____

Date: _____

- c. Full time to Part-Time – Clexton will bring back information to the November meeting regarding staff leaving a full-time position and going to a part-time position. What options staff will have about remaining vacation/sick time.
- d. Approval of Holiday Closings 2023- Frei motioned to approve the Holiday Closings for 2023, supported by Fall. Motioned carried 7-0.

M) Board Comments: None.

N) Adjournment:

The meeting adjourned at 6:18 p.m.

Minutes Taken Laura Walters, Assistant Director.

DRAFT