

Approved by: John Rhode
Date: 5-10-23



**Gladwin County District Library
Board of Trustees Regular Meeting
April 18th, at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Secretary Barb Lyons, and Treasurer Bob Frei.

Trustees: Don Hoffman, Becky Miller. Excused, Madalyn Steyer and Nancy Bodnar.

Also attending: Gladwin County District Library Director, John Clextan, Assistant Director, Laura Walters, Genealogy/Friends President, Barb Curtindale.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda :

With a motion to approve the April 18th, 2023 agenda by Fall, supported by Lyons. Motion carried with 6 ayes.

D) Approval of Minutes:

With a motion to approve the March 21st, 2023 minutes by Frei, supported by Fall. Motion carried with 6 ayes.

E) Reports:

- a. Genealogy- President Barb Curtindale reported. (Full report available on request)
- b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

F) Public Comments:

None.

G) Approval to Pay Bills:

With a motion by Frei, supported by Fall to pay bills as follows:

PrePaid(s) bills in the amount of \$16,261.58

Payroll(s) in the amount of \$24,472.89

Unpaid in the amount of \$9,365.44

With a total amount of bills to be paid: \$50,099.91

Motion carried 6 ayes.

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H) Activity Reports as Follows:

Director's Report and Circulation Report, given by Director Clextan. (Full reports available upon request)

I) Committee Reports as Follows:

- a. **Finance:** Frei reported that he closed the medical checking account and that the Library has only one checking account now.
- b. **Personnel:** None.
- c. **Building:** Building committee met with some of the Arena board members to look over the Joint Operation Agreement. There were questions regarding the utility bills and how the ratios were set and how the maintenance fund was set. In place of rent, there is a yearly payment from the arena to the library set at \$12,500 (minimum) due in April. The amount could change depending on future building expenses. The Library and Arena are looking at Grants to help offset any Capital Projects.
- d. **Permanent Collection Review:** None

J) Communications:

Clextan offered to help Library Board members set up GCDL emails for Library specific business. A donation was made in Memory of Bonnie Shaw.

K) Old Business:

President Rhode questioned the Bill of Rights and the internet policy regarding minors. Director Clextan to find the correct answer and will respond accordingly.

L) New Business:

- a. GCDL Policy 1.2 Gifts
 - b. GCDL Policy 1.3 Intellectual Freedom
 - c. Anti-Racism, Equity Diversity, and Inclusion statement
- Clextan presented a., b., and c. drafts to add to the updated policy manual.

M) Board Comments: None

N) Adjournment:

The meeting adjourned at 5:50 p.m.
Minutes Taken Laura Walters, Assistant Director.