

Approved by: John Rhode
Date: 3-21-23



**Gladwin County District Library
Board of Trustees Regular Meeting
February 21st, at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Fall, Secretary Barb Lyons, and Treasurer Bob Frei.

Trustees: Nancy Bodnar, Don Hoffman, Becky Miller and Madalyn Steyer.

Also attending: Gladwin County District Library Director, John Clexton, Assistant Director, Laura Walters, and Genealogy/Friends President, Barb Curtindale.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda :

With a motion to approve the February 21st, 2023 agenda by Frei, supported by Fall. Motion carried with 8 ayes.

D) Approval of Minutes:

With a motion to approve the January 17th, 2023 minutes by Steyer with a correction to N) New Business d: change 15 to 12 days supported, by Lyons. Motion carried with 8 ayes.

E) Reports:

a. Genealogy- President Barb Curtindale reported. (Full report available on request)

b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

Friends donated \$8,500 to the Library towards the office furniture, painting of the offices, and the Summer Reading Program. The Library Board and staff are very thankful.

F) Public Comments:

Bill von Matt attended on behalf of Gladwin County Community Arena regarding High School Hockey.

G) Approval to Pay Bills:

With a motion by Frei, supported by Fall to pay bills as follows:

PrePaid(s) bills in the amount of \$9,219.27

Payroll(s) in the amount of \$14,724.62

Unpaid in the amount of \$19,395.64

With a total amount of bills to be paid: \$43,339.53H

Motion carried 8 ayes.

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H) Activity Reports as Follows:

Director's Report and Circulation Report, given by Director Clexton. (Full reports available upon request)

I) Committee Reports as Follows:

a. Finance: Frie reported that there has been no activity in the medical account and should have that account closed out by next month.

b. Personnel: Director's Contract

An addendum was added to the current contract as a 'one-time' exception to the Personal Policy Handbook regarding use of vacation days.

c. Building: Committee met regarding Arena agreement and wants the agreement to be signed before ice is put down in fall of 2023 and have an attorney review.

d. Permanent Collection Review: None

J) Communications:

Izzy made the February 1st edition of the Gladwin County Record as Gladwin's own dog librarian. Patron's responses have been positive and visits have increased regarding Izzy.

K) Old Business:

a. Resolution 2023-2-21-1 Policy on Delayed Opening on Staff Meeting Days

Frei motioned to adopt resolution 2023-2-21-23-1 giving permission to open later when there the Library has a staff meeting. (5 per year), supported by Fall. A roll call vote was taken with the following results:

Rhode-Aye	Fall -Aye	Lyons -Aye	Frei-Aye
Bodnar-Aye	Hoffman-Aye	Miller-Aye	Steyer-Absent

Motion carried with 8 ayes.

L) New Business: None

M) Board Comments: None

N) Adjournment:

The meeting adjourned at 5:54 p.m.

Minutes Taken Laura Walters, Assistant Director.