

Approved by: John Rhode

Date: 4-21-23



**Gladwin County District Library  
Board of Trustees Regular Meeting  
March 21<sup>st</sup>, at 5:00 p.m.  
BOARD MINUTES**

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Those attending include: President John Rhode, Vice President Lori Fall, Secretary Barb Lyons, and Treasurer Bob Frei.

Trustees: Nancy Bodnar, Don Hoffman, Becky Miller. Excused, Madalyn Steyer.

Also attending: Gladwin County District Library Director, John Clexton, Assistant Director, Laura Walters, Genealogy/Friends President, Barb Curtindale and Ed Curtindale.

**A) Call to Order:**

Meeting called to order at 5:00 p.m. by Rhode.

**B) Pledge of Allegiance:**

Pledge of Allegiance was recited and observed.

**C) Approval of Agenda :**

With a motion to approve the March 21<sup>st</sup>, 2023 agenda by Frei, supported by Lyons. Motion carried with 7 ayes.

**D) Approval of Minutes:**

With a motion to approve the February 21<sup>st</sup>, 2023 minutes by Lyons supported by Fall. Motion carried with 7 ayes.

**E) Reports:**

a. Genealogy- President Barb Curtindale reported. (Full report available on request)

b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

Barb and Ed Curtindale presented Director Clexton with a beautiful handmade sign and name plaque for his new office.

**F) Public Comments:**

None.

**G) Approval to Pay Bills:**

With a motion by Frei, supported by Fall to pay bills as follows:

PrePaid(s) bills in the amount of \$16,001.82

Payroll(s) in the amount of \$16,200.66

Unpaid in the amount of \$14,030.89

With a total amount of bills to be paid: \$46,233.37

Motion carried 7 ayes.

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**H) Activity Reports as Follows:**

Director's Report and Circulation Report, given by Director Clexton. (Full reports available upon request)

**I) Committee Reports as Follows:**

**a. Finance:** Frei reported that he will do more research on the Williams Fund account regarding the money in the restricted account would be government money, resulting in adding the Fund to the annual budget.

**b. Personnel:** None.

**c. Building:** None.

**d. Permanent Collection Review:** None

**J) Communications:**

Clexton recommended that the Library Board members have a library email to use for Library specific business and not use a personal account. Fall motioned to approve Nick Loomis to create free email addresses for board members in accordance with Foster Swift's recommendation, supported by Frei. Motion carried 7-0.

**K) Old Business:**

None.

**L) New Business:**

**a.) Resolution 2023-03-20a Acceptance of 2022 Budget**

Frei motioned to amend and accept the 2022 audit as presented, supported by Miller. A roll call vote was taken with the following results:

Rhode-Aye	Fall -Aye	Lyons -Aye	Frei-Aye
Bodnar-Aye	Hoffman-Aye	Miller-Aye	Steyer-Absent

Motion carried with 7 ayes.

**b.) Citizen Request for Reconsideration Form**

Clexton presented an updated reconsideration form for approval.

**c.) Materials Selection 1:1 of Collection and Reference Policy**

Clexton presented an updated Materials selection policy. Frei motioned to approve both the Citizen Request for Reconsideration Form and Material Selection Policy, with continuing to update the Selection policy, supported by Fall. Motion carried 7-0.

**d.) Library Support of American Library Bill of Rights, Interpretation, and Freedom to Read and View Statements**

Frei motioned to adopt Resolution 2023-03-21-B, supported by Fall. A roll call vote was taken with the following results:

Rhode-Aye	Fall -Aye	Lyons -Aye	Frei-Aye
Bodnar-Aye	Hoffman-Aye	Miller-Aye	Steyer-Absent

Motion carried with 7 ayes.

**M) Board Comments:**

President Rhode wanted to remind Board members that if there are public comments, to keep the time limit to three minutes and the members are not to have any comments.

**N) Adjournment:**

The meeting adjourned at 6:20 p.m.

Minutes Taken Laura Walters, Assistant Director.