

**Gladwin County District Library Board Meeting
At the Gladwin Library, May 15, 2018**

J. Rhode	Pres	12-19		R.Kusch	Vice Pres	12-18	
N.Bodnar	Trustee	12-21		J.Johnston	Trustee	12-20	
B. Lyons	Sec	12-21	Ex	M.Steyer	Trustee	12-18	
B. Frei	Treas	12-20		S. Smith	Trustee	12-19	

Others present: Laura Walters, Barb Curtindale, Jan Stewart

- A. **CALL TO ORDER:** Meeting called to order by President Rhode at 5:00 p.m. in Gladwin.
- B. **APPROVAL OF AGENDA:** Motion by Frei, support by Smith, to accept agenda as printed.
Motion carried.
- C. **APPROVAL OF MINUTES:** Motion by Smith, support by Steyer, to accept minutes from April , 2018 . Motion carried.
- D. **REPORTS:**
 - a. **Genealogical Society:** Barb spent \$146.50 on books at conference
We now have 500 linear feet of space in Genealogy Room.
Will be using a place in Clare to print brochures as it is cheaper
 - b. **Friends of the Library:** Book sale May 17-19.
Will bring up request for donation for DropBox at June meeting. Need request in writing.
- E. **PUBLIC COMMENTS:** None
- F. **APPROVAL TO PAY BILLS:** Motion by Frei,, support by Smith, to pay bills in amount of \$35,212.45 and prepaids of \$20,764.83, totaling \$55,977.28. Motion carried.
- G. **ACTIVITY REPORTS:**
 - a. **Circulation Report:** Reviewed
 - b. **Director's Report:**
 - 1. Train in children's area in Gladwin needs to be removed. It is dangerous for children to play on.
 - 2. Farm Set upstairs in Gladwin is unsafe because of weak glass. It belongs to Historical Society.
 - 3. Large picture in children's area in Gladwin needs to be removed.
 - 4. \$474 proceeds from sale of scrap metal. Thank you to helpers
 - 5. Clocks and white boards ordered. Thank you!
 - 6. Motion by Frei, support by Smith, to cut summer hours in Beaverton Branch from June 4 to Labor Day to match BAC hours, except Mondays. Motion carried.
 - 7. Thank you from Laura for sending her and 3 full time staffers to conference in Traverse City.

8. Thank you from Laura for sponsoring her and Terina to attend Leadership Conference.
9. Would like to make one part-time employee full time; will look at budget
10. John will go to Arena Board meeting to get copies of bills.
11. Laura will be gone May 31-June 8. Toni will be in charge.

H. COMMITTEE REPORTS:

- a. Finance: Bob went over accounts. Motion by Smith, support by Steyer, to set insurance fund at \$10,000. Motion carried.
- b. Personnel: Motion by Smith, support by Steyer, to increase Laura's pay by \$500 per month until we hire new director, beginning with next pay. Motion carried.
- c. Building:
 1. New book drop installed in Gladwin at a cost of \$6203.76.
 2. Several trips were made for scrap metal.
 3. Meeting room painted and other improvements completed
 4. Small meeting room needs a shade
 5. New bulletin boards have been installed.
 6. Small back room is getting done.
 7. Genealogy is giving \$2000 for two cameras.
 8. Motion by Frei, support by Smith, to spend \$1800 for Book Drive Pro software upgrade. Motion carried.

I. COMMUNICATIONS:

None

J. UNFINISHED BUSINESS:

- a. Motion by Smith, support by Johnston, to approve the Library Director posting as presented, with additional work put on web site. Motion carried.

K: NEW BUSINESS:

- a. Motion by Rhode, support by Frei, to spend up to \$400 to rebind some genealogical and circulation materials. Motion carried.

L: BOARD COMMENTS: Something needs to be done about tree located in front of Gladwin Library, planted in Laurel's memory. The tree is dead.

M: Meeting adjourned at 6:21 p.m.