

Approved by: John Rhode

Date: 12-20-2023



**Gladwin County District Library  
Board of Trustees Regular Meeting  
November 21, at 5:00 p.m.  
BOARD MINUTES**

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Those attending include: President John Rhode, Vice President Lori Fall, Secretary Barb Lyons. Trustees: Nancy Bodnar, Don Hoffman and Becky Miller. Excused, Treasurer Bob Frei and Madalyn Steyer. Also attending: Gladwin County District Library Director John Clextan, Assistant Director Laura Walters, and Genealogy/Friends President Barb Curtindale.

**A) Call to Order:**

Meeting called to order at 5:00 p.m. by Rhode.

**B) Pledge of Allegiance:**

Pledge of Allegiance was recited and observed.

**C) Approval of Agenda :**

With a motion by Fall to approve the November 21st, 2023 agenda with an addition to Old Business (a) Budget amendments and an addition to New Business (c) 2024 Board of Trustees Meeting Calendar ,supported by Lyons. Motion carried with 6 ayes.

**D) Approval of Minutes:**

With a motion to approve the October 17th, 2023 minutes by Lyons, supported by Fall. Motion carried with 6 ayes.

**E) Reports:**

- a. Genealogy- President Barb Curtindale reported. (Full report available on request)
- b. Friends of the Library- President Barb Curtindale presented a check to the Library for a total of \$8,000, with \$4,000 going to the Summer Reading Program and \$4,000 going to the purchase of new Vox books. (Full report available on request)

**F) Public Comments: None**

**G) Approval to Pay Bills:**

Clextan reported the bill reports. With a motion by Lyons supported by Fall to pay bills as follows:  
PrePaid(s) bills in the amount of \$40,236.55  
Payroll(s) in the amount of \$17,402.36  
Unpaid in the amount of \$4,470.84  
With a total amount of bills to be paid: \$62,109.75  
Motion carried 6 ayes.

**H) Activity Reports as Follows:**

Director's Report and Circulation Report, given by Director Clextan. (Full reports available upon request)

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**I) Committee Reports as Follows:**

- a. **Personnel:** None
- b. **Finance:** None
- c. **Building:** None
- d. **Permanent Collection Review:** None
- e. **Ad Hoch**
  - 1) Millage COW

**J) Communications:** None

**K) Old Business:**

**a) Budget Amendment Hearing/2024 Budget Approval**  
**5:30 Adjourn for 2022 Budget Amendment Hearing/2023 Budget Approval**

Clexton discussed the 2023 amended budget and presented the 2024 budget to the board for approval. Clexton discussed not moving the previous requested \$15,000 from the Williams Fund and only moving \$5,500.

**5:45 Regular Session**

Fall motioned to approve **Resolution 11/21/2023-C**, Amendment of the 2023 Budget as presented to the board, supported by Hoffman. A roll call vote was taken with the following results:

Rhode-Aye	Fall-Aye	Lyons-Aye	Frei-Absent
Bodnar-Aye	Hoffman-Aye	Miller-Aye	Steyer-Absent

Fall motioned to approve **Resolution 11/21/2023-A**, Resolution to approve the transfer of \$5,500 from the DONNA & MICHAEL WILLIAMS memorial fund, supported by Lyons. A roll call vote was taken with the following results:

Rhode-Aye	Fall-Aye	Lyons-Aye	Frei-Absent
Bodnar-Aye	Hoffman-Aye	Miller-Aye	Steyer-Absent

**Resolution 11/21/2023-B** and **Resolution 11/21/2023-D** were tabled until the December 19<sup>th</sup>, 2023 board meeting.

**L) New Business:**

**a) Strategic Plan** Clexton requested help from board members to update the strategic plan for the Library. Clexton will contact Library of Michigan to see when the last plan was filed with them.

**b) Millage Committee** Clexton requested that a committee be formed regarding the expiring millage and the renewal in 2025. Rhode appointed this to be a committee of the whole, along with staff and community members.

**c) 2024 Board of Trustees Meeting Calendar** Fall motioned accept the dates of 2024 meetings with changes to the order of business so that it matches the agenda, supported by Miller. Motion carried with 6 ayes.

**M) Board Comments:** Rhode reported that Gladwin City approved the request of him continuing to be on the Library Board, just waiting for the written approval.

**N) Adjournment:**

The meeting adjourned at 6:20 p.m.

Minutes Taken Laura Walters, Assistant Director.