

Approved by: John Rhode

Date: 3-19-24



**Gladwin County District Library  
Board of Trustees Regular Meeting  
February 20th, at 5:00 p.m.  
BOARD MINUTES**

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Those attending include: President John Rhode, Vice President Lori Fall, Treasurer Bob Frei and Secretary Barb Lyons.

Trustees: Nancy Bodnar, Madalyn Steyer and Becky Miller . Excused, Don Hoffman. Also attending: Gladwin County District Library Director John Clextan, Assistant Director Laura Walters, Genealogy/Friends President Barb Curtindale and Ed Curtindale.

**A) Call to Order:**

Meeting called to order at 5:00 p.m. by Rhode.

**B) Pledge of Allegiance:**

Pledge of Allegiance was recited and observed.

**C.) Approval of Agenda :**

With a motion by Fall to approve the February 20<sup>th</sup>, 2024 agenda, supported by Steyer. Motion carried with 7 ayes.

**D) Approval of Minutes:**

With a motion to approve the January 16<sup>th</sup>, 2024 minutes as amended by Lyons, supported by Fall. Motion carried with 7 ayes.

**E) Reports:**

- a. Genealogy- President Barb Curtindale reported. (Full report available on request)
- b. Friends of the Library- President Barb Curtindale reported. Library of Friends member received a grant for \$2,000. Thank you Ed for all your hard work! (Full report available on request)

**F) Public Comments: None**

**G) Approval to Pay Bills:**

With a motion by Frei supported by Fall to pay bills as follows:

PrePaid(s) bills in the amount of \$24,332.16

Payroll(s) in the amount of \$17,867.47

Unpaid in the amount of \$2,795.09

With a total amount of bills to be paid: \$44,994.72

Motion carried with 7 ayes.

**H) Activity Reports as Follows:**

Director's Report and Circulation Report, given by Director Clextan. Motion made by Lyons to give Clextan

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permission to pay the extra amount for the USDA single Audit Waiver (if needed), supported by Frei. Motion carried with 7 ayes. (Full reports available upon request)

**I) Committee Reports as Follows:**

**a. Personnel:** Fall reported that Clextan signed his updated contract.

**b. Finance:** Frei reported that money was moved from the checking account into three high interest CDs. He also mentioned that the board has ten days after the maturity date to move the interest over into the checking account or will default on the CD.

**c. Building:** The Building committee will meet on February 28<sup>th</sup> at noon in the Director's office to walk through the building in regards of changes needed.

**d. Permanent Collection Review:** None

**e. Ad Hoch Millage Committee:** Committee discussed the millage renewal. Frei will get the correct wording needed for the ballot renewal and present it to the board at the next Board meeting. The Board is looking at having the renewal on the August 2024 ballot.

**J) Communications:**

A) Doug Jacobson donated \$1,000.00 in Memory of his wife, Joan David.

B) Coleman Chapter #281 of the Order of the Eastern Star donated \$200.00 for the library to be used as needed.

**K) Old Business:** None

**L) New Business:**

**a) Board Meeting April 16<sup>th</sup>** Director Clextan will not be able to attend board meeting and requested Assistant Director, Laura Walters to run the meeting and have Building Manager, Terina Barta take the meeting minutes.

**M) Board Comments:** Board discussed the Primary voting ballot and what was to be voted on.

**N) Adjournment:**

The meeting adjourned at 6:12 p.m.

Minutes Taken Laura Walters, Assistant Director.