

Approved by: John Rhode

Date: 1-21-25



**Gladwin County District Library
Board of Trustees Regular Meeting
December 17th at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Treasurer Bob Frei and Secretary Barb Lyons.

Trustees: Nancy Bodnar, Becky Miller, Madalyn Steyer.

Excused, Don Hoffman.

Also attending: Library Director John Clextan, Assistant Director Laura Walters and Branch Manager Terina Barta (5:30 p.m.)

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda :

With a motion by Fall to move M. NEW BUSINESS (a.) between D. Approval of Minutes and E. REPORTS and approve the December 17th, 2024 agenda, supported by Lyons. Motion carried with 7 ayes.

D) Approval of Minutes:

With a motion by Lyons to approve the November 19th, 2024 minutes, supported by Fall. Motion carried with 7 ayes.

D.5)

a. Recognition and Gratitude Certificate: Laura Walters was presented with a certificate for 30 years of full-time service, cake and presents from the Library Board and Friends/Genealogy President Barb Curtindale.

Also, Barb Lyons received card from the Library Board on her retirement from the Health Department.

E) Reports:

a. Genealogy- (Full report available on request)

b. Friends of the Library- (Full report available on request)

F) Public Comments: None

G) Approval to Pay Bills:

With a motion by Frei supported by Steyer to pay bills as follows:

PrePaid(s) bills in the amount of \$15,797.58

Payroll(s) in the amount of \$18,871.38

Unpaid in the amount of \$62,875.78

Approved by: John Moolenaar

Date: 1-21-25

With a total amount of bills to be paid: \$97,544.74
Motion carried with 7 ayes.

H) Activity Reports as Follows:

Director's Report and Circulation Report, given by Director Clextion. (Full reports available upon request)

I) Committee Reports as Follows:

- a. **Personnel:** None
- b. **Finance:** Frei and Clextion communicated frequently regarding the budget.
- c. **Building:** None
- d. **Permanent Collection Review:** None

***Break for 2024 Budget Amendment Hearing/2025 Budget Approval**

5:46-Break

6:05-Back in Session

J) Library Break for Budget Hearing:

a. Discussion

Director Clextion discussed with Board members the amendments he made to the 2024 budget and presented the 2025 Library Budget for approval.

b. Approval of 2024 Amendments-Resolution 12-17-A

Frei made the motion to adopt Resolution 2024 12-17-A, supported by Lyons. A roll call vote was taken with the following results:

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Aye	Hoffman-Absent	Miller-Aye	Steyer-Aye

Motion carried 7-0.

c. Approval of 2025 Budget-Resolution 2024 12-17-B

Frei made the motion to adopt Resolution 2024 12-17-B, supported by Miller. A roll call vote was taken with the following results:

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Aye	Hoffman-Absent	Miller-Aye	Steyer-Aye

Motion carried 7-0.

d. Approval of Adoption 2025 Williams Fund Budget-Resolution 12-17-C

Frei made the motion to adopt Resolution 2024 12-17-C, supported by Miller. A roll call vote was taken with the following results:

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Aye	Hoffman-Absent	Miller-Aye	Steyer-Aye

Motion carried 7-0.

K) Communication:

a. Letter from Rep. John Moolenaar. Clextion read letter received thanking the library for use of a meeting room and friendly staff when Moolenaar had office hours in Gladwin.

L) Old Business:

Approved by: _____

Date: _____

a. Biggby Coffee is now open for business and had a line-up of cars all day long.

M) New Business:

a. (Moved)

b. Oaths of Office (Frei/Miller)

Frei recited his oath of office. Miller recited her oath of office. Both will have oaths stamped by a notary and returned to the library.

N) Board Comments: Fall recommended adding an adhoc committee for recommendations/nominations for library board members. Looking for members that play to the strength of the board.

O) Adjournment:

The meeting adjourned at 6:20 p.m.

Minutes Taken Laura Walters, Assistant Director.