

Approved by: J.D. Rhode
Date: 2-18-25



**Gladwin County District Library
Board of Trustees Regular Meeting
February 18th at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Treasurer Bob Frei and Secretary Barb Lyons.

Trustees: Nancy Bodnar and Becky Miller.

Excused, Madalyn Steyer.

Also attending: Director John Clextan, Assistant Director Laura Walters and Genealogy/Friends President Barb Curtindale.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda :

With a motion by Lyons to approve the February 18th, 2025 agenda, supported by Fall. Motion carried with 6 ayes.

D) Approval of Minutes:

With a motion by Lyons to approve the January 21st, 2025 minutes, supported by Fall. Motion carried with 6 ayes.

E) Reports:

- a. Genealogy- President Barb Curtindale reported. (Full report available on request)
- b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

F) Public Comments: None

G) Approval to Pay Bills:

With a motion by Frei supported by Fall to pay bills as follows:

PrePaid(s) bills in the amount of \$18,362.52

Payroll(s) in the amount of \$28,194.42

Unpaid in the amount of \$31,682.58

With a total amount of bills to be paid: \$78,239.52

Motion carried with 6 ayes.

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H) Activity Reports as Follows:

Director's Report and Circulation Report, given by Director Clexton. (Full reports available upon request)

I) Committee Reports as Follows:

a. **Personnel:** None

b. **Finance:** Frei reported that he plans on purchasing a couple of CD's to gain interest income.

c. **Building:** None

d. **Permanent Collection Review:** None

e. **AD-Hoc Nomination Committee:** Fall recommended writing a letter to the Editor of the Gladwin paper stating the Library Board is in need of a board member to fulfill a position until December 2026 and is asking for any interested person send a letter of intent to John Clexton. Deadline for interest is two weeks after published.

J) Communication: None

K) Old Business: Board discussed Library electronic sign policy and procedures.

L) New Business:

a. Introduction of amendment to GCDL Handbook Policy with regards to Earned Sick Time Act
Board discussed ESTA and Director will bring Resolution to the March board meeting if the act is adopted on 02/21/2025.

b. Introduction of Bed Bug Policy

Board discussed Policy. Hopefully, the library will never need to use this policy but is nice to have if ever have an issue.

c. Discussion of Arena summer hours/elevator upgrade/downstairs bathroom renovations and overall Arena ability of future funding along with setting times for collaborative meetings.

Board discussed many topics and agreed the building committee will meet and call a meeting with the Arena board to have them sign the yearly agreement. Arena will be having spring hockey until April 7th.

M) Board Comments: Board will make a donation in memory of Don Hoffman to one of his favorite organizations.

N) Adjournment:

The meeting adjourned at 6:05 p.m.

Minutes Taken Laura Walters, Assistant Director.