

Approved by: _____

Date: _____



**Gladwin County District Library
Board of Trustees Regular Meeting
March 18th at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Treasurer Bob Frei and Secretary Barb Lyons.

Trustees: Nancy Bodnar, Becky Miller and Madalyn Steyer.

Also attending: Director John Clexton, Assistant Director Laura Walters, Branch Manager Terina Barta and Genealogy/Friends President Barb Curtindale.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda :

With a motion by Lyons to approve the March 18th, 2025 agenda, supported by Fall. Motion carried with 7 ayes.

D) Approval of Minutes:

With a motion by Lyons to approve the February 18th, 2025 minutes, supported by Fall. Motion carried with 7 ayes.

E) Reports:

- a. Genealogy- President Barb Curtindale reported. (Full report available on request)
- b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

F) Public Comments: None

G) Approval to Pay Bills:

With a motion by Frei supported by Steyer to pay bills as follows:

PrePaid(s) bills in the amount of \$20,411.26

Payroll(s) in the amount of \$19,716.15

Unpaid in the amount of \$8,544.59

With a total amount of bills to be paid: \$48,672.02

Motion carried with 7 ayes.

H) Activity Reports as Follows:

Director's Report and Circulation Report, given by Director Clexton. (Full reports available upon request)

I) Committee Reports as Follows:

a. **Personnel:** None

b. **Finance:** Frei warned the board that the Williams Fund may show a decline.

c. **Building:** Fall mentioned to the board about the BAC not being plowed before opening and the Library Branch Manager had to make inform and question again later, why the parking lot was still not plowed. This should not be a Library responsibility.

Permanent Collection Review: None

e. **AD-Hoc Nomination Committee:**

1. Letters of Interest –The Library Board received three letters of interest to serve as a trustee on the Library Board.

- 1. Linda Warner
- 2. Walter Lentz
- 3. Kelly Scahller

Frei made the motion to accept Kelly Scahller’s letter of interest and send her name to the Board of Commissioners, supported by Fall. A roll call vote was taken with the following results:

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Nay	Miller-Aye	Steyer-Abstain	

Motion carried 5 Aye, 1 Nay, 1 Abstain.

J) Communication: None

Jeff Csernyik joined meeting at 5:53 p.m.

K) Old Business:

a. Resolution of Amendment to GCDL Handbook Policy Resolution 2025-03-18-A . Board discussed delayed opening for staff meetings, approved 2025 board holidays; and amendments to new Earned Sick Time Act.

Lyons made the motion to accept Resolution 2025-03-18-A, supported by Miller. A roll call vote was taken with the following results.

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Aye	Miller-Aye	Steyer-Aye	

Motion carried 7-0.

b. Resolution of Adoption Bed Bug Policy and Regulations 2025-03-18-B. Board discussed in the event of a suspected bed bug or pest infestation of the library and/or its materials a policy and procedures have been established.

Frei made the motion to accept Resolution 2025-03-18-B, supported by Lyons. A roll call vote was taken with the following results.

Rhode-Aye	Fall-Aye	Frei-Aye	Lyons-Aye
Bodnar-Aye	Miller-Aye	Steyer-Aye	

Motion carried 7-0.

L) New Business:

a. IMLS Defunding

Clexton reported possible future grant funded databases could be defunded with major cuts to libraries.

b. Williams Fund/Ancestry Heritage Database

Board tabled renewal of Ancestry until renewal notice is received.

c. Acceptance of 2024 General Audit, Williams Fund, and Single USDA Audit

Clexton handed out printed copy of 2024 audit.

Frei made the motion to accept the 2024 General Audit, Williams Fund, and Single USDA Audit. Supported by Steyer, motion carried. 7-0.

M) Board Comments: Fall would like committees to meet more often, preferably before monthly board meetings.

N) Adjournment:

The meeting adjourned at 6:29 p.m.

Minutes Taken by Laura Walters, Assistant Director and Branch Manager Terina Barta.