

Approved by: _____

Date: _____



**Gladwin County District Library
Board of Trustees Regular Meeting
July 15th at 5:00 p.m.
BOARD MINUTES**

Those attending include: Vice President Lori Fall, Treasurer Bob Frei.

Trustees: Becky Miller, Kelly Schaller, and Madalyn Steyer.

Excused: President John Rhode, Secretary Barb Lyons, and Trustee Nancy Bodnar.

Also attending: Director John Clextan, Assistant Director Laura Walters, Beaverton Branch Manager Terina Barta and Genealogy/Friends President Barb Curtindale.

A) Call to Order:

Meeting called to order at 5:00 p.m. by Fall.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda:

With a motion by Steyer to approve July 15th, 2025, agenda, supported by Miller. Motion carried with 5 ayes.

D) Approval of Minutes:

a. Approval of May 20th Board Minutes due to illegibility. With a motion by Frei to approve May 20th, 2025, minutes, supported by Steyer. Motion carried with 5 ayes.

Vice-President Fall appointed Trustee Miller pro-tem secretary due current secretary needing off for an emergency.

b. Approval of June 17th Board Minutes. With a motion by Steyer to approve June 17th, 2025, minutes, supported by Miller. Motion carried with 5 ayes.

E) Reports:

a. Genealogy- President Barb Curtindale reported. (Full report available on request)

b. Friends of the Library- President Barb Curtindale reported. (Full report available on request)

F) Public Comments: Jeff Csernyik presented another letter regarding the lobby and donated books. A copy of the letter is available upon request.

G) Approval to Pay Bills:

With a motion by Steyer supported by Schaller to pay bills as follows:

PrePaid(s) bills in the amount of \$27,512.93.

Payroll(s) in the amount of \$19,135.86.

With a total amount of bills to be paid: \$46,648.79.

Motion carried with 5 ayes.

Clextan will request a monthly invoice for rent from the BAC to be included in the bill report.

H) Activity Reports as Follows:

- a. Circulation Report- Director Clextan reported. (Full report available upon request)
- b. Director's Report - Director Clextan reported. (Full reports available upon request)

I) Committee Reports as Follows:

- a. **Personnel:** Met and discussed the state minimum wage increases with the treasurer and the library 2026 budget.
- b. **Finance:** Frei reported investment fund has recovered and the checking account is healthy.
- c. **Building:** Met and reviewed the lease agreement between the BAC and the Library.
- d. **Permanent Collection Review:** None

J) Communication: None.

K) Old Business:

- a. Amendment to 1.1 Materials Selection Policy Resolution

Frei made the motion to accept Resolution 7-15-25-1, supported by Schaller. A roll call vote was taken with the following results.

Rhode-Absent

Fall-Aye

Frei-Aye

Lyons-Absent

Bodnar-Aye

Miller-Aye

Schaller – Aye

Steyer-Aye

Motion carried 5-0.

L) New Business:

- a. Review of Liability and Property Pool Renewal. Board reviewed and discussed the renewal.
- b. Approval of the 2025 Tax Rate Request. With a motion by Frei to approve the tax request rate, supported by Steyer. Motion carried 5-0.
- c. Approval of BAC Lease/Memo of Understanding before legal review. Building Committee recommends waiting for a full board review of the Lease and the updated MOU, tabled until next month.

M) Board Comments: None.

N) Adjournment:

The meeting adjourned at 6:40 p.m.

Minutes Taken by Assistant Director, Laura Walters, and Branch Manager Terina Barta.