

Approved by: _____

Date: _____



**Gladwin County District Library
Board of Trustees Regular Meeting
September 16th at 5:00 p.m.
BOARD MINUTES**

Those attending include: President John Rhode, Vice President Lori Fall, Secretary Barb Lyons and Treasurer Bob Frei.

Trustees: Nancy Bodnar, Becky Miller, Kelly Schaller, and Madalyn Steyer.

Also attending: Assistant Director Laura Walters, Beaverton Branch Manager Terina Barta and Genealogy/Friends President Barb Curtindale.

Absent: Library Director John Clextan

A) Call to Order:

Meeting called to order at 5:00 p.m. by Rhode.

B) Pledge of Allegiance:

Pledge of Allegiance was recited and observed.

C) Approval of Agenda:

With a motion by Fall to approve September 16th, 2025, agenda, supported by Lyons. Motion carried with 8 ayes.

D) Approval of Minutes:

With a motion by Lyons to approve August 19th, 2025, minutes, supported by Fall. Motion carried with 8 ayes.

E) Reports:

- a. Genealogy- President Barb Curtindale reported. (Full report available on request)
- b. Friends of the Library- President Barb Curtindale reported. Concerns over possible thefts in the Book Sale Room, discussion of cameras being installed for security. (Full report available on request)

F) Public Comments: None.

G) Approval to Pay Bills:

With a motion by Frei supported by Fall to pay bills as follows:

PrePaid(s) bills in the amount of \$14,155.05

Payroll(s) in the amount of \$19,186.20

Unpaid in the amount of \$13,330.00

With a total amount of bills to be paid: \$46,671.25

Motion carried with 8 ayes.

Approved by: _____

Date: _____

H) Activity Reports as Follows:

- a. Circulation Report- Assistant Director Walters reported. (Full report available upon request)
- b. Director's Report – Assistant Director reported. (Full reports available upon request)

I) Committee Reports as Follows:

- a. **Personnel:** Fall reported discussion continues for increase in employee pay to stay ahead of the minimum wage increases and will present their recommendation to the finance committee.
- b. **Finance:** Frei reported investment fund is still doing quite well.
- c. **Building:** None
- d. **Permanent Collection Review:** None

J) Communication: None.

K) Old Business:

- a. BAC Lease Agreement update.

Discussion continues for 2025 lease agreement with the BAC as presented.

Walters presented the Lease agreement and MOU to the board with some changes that Clextion and BAC Board President Renee Lang had agreed upon.

The patio space located outside the north end of the library is still under discussion.

The most important item in the Lease is that the BAC is referred to as the "Owner" and until that is proven, the board will not sign the current lease as is.

There were a few other changes that the board wants Clextion to draft in an email to the BAC, including a six-month cap of retroactive rent.

L) New Business: None

M) Board Comments:

- a. Bodnar mentioned the commissioner asked for the library stats. The board advised the information is posted in the minutes on the library website.
- b. Discussion was had about an ad in the paper announcing the open seat for the Library Board that will be available when Bodnar resigns.

N) Adjournment:

The meeting adjourned at 5:47 p.m.

Minutes Taken by Assistant Director, Laura Walters, and Branch Manager Terina Barta.